

# Bellevue South Marion Chamber of Commerce

5331 SE Abshier Blvd, Bellevue, FL 34420

Phone: (352) 245-2178

## 2018 Christmas Parade Application

Sunday, December 9th, 2018 at 2 pm

THEME: "The Magic of Christmas"

**Application deadline is Monday, November 19th, 2018 at 3 PM.**

**An Additional \$10 for any entry after the deadline.**

Name of Entry: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

### EVERYONE MUST COMPLETE THE FOLLOWING:

Estimated measurement of your parade unit. (This will be used to determine spacing in the line up)

Height: \_\_\_\_\_ Width: \_\_\_\_\_ Number of People in Unit: \_\_\_\_\_ Age Group: \_\_\_\_\_

Length (Including the walking unit, mounted unit and towing unit): \_\_\_\_\_ Sound: Yes \_\_\_ No \_\_\_

### **ENTRY FEES: All entry fees are \$60.00**

*No entry fee is charged for government or Marion County School Units.*

(Please check appropriate category for judging purposes)

Marching Unit \_\_\_\_\_ Marching w/Vehicle \_\_\_\_\_ Commercial Float \_\_\_\_\_

Non-Commercial Float \_\_\_\_\_ Horse Unit \_\_\_\_\_ Band Unit (no charge) \_\_\_\_\_

Motorized Unit (\$60 base fee for 10 vehicles, additional vehicles \$5) \_\_\_\_\_

Please make checks payable to: BSMCC Total Amount: \$ \_\_\_\_\_

### **REQUIRED ATTACHMENTS:**

A. Completed Entry Form

B. **Completed Narrative for Master of Ceremonies, typed or printed on**

**3/5 index card.** This must be turned in with application for organizational purposes. It is your responsibility to have this to Chamber before day of Parade.

C. Completed Statement of Responsibility/Liability form

D. Driver Information Sheet if applicable

E. Entry Fee(s)-make checks payable to Bellevue South Marion Chamber of Commerce (BSMCC)

**NOTICE:** Your entry must comply with the description on the application when it arrives at the line up on the day of the Parade. Any changes of 10% or more must be recorded and approved at the Chamber office prior to Parade day. Parade officials will be verifying the number of vehicles and persons in your entry. Any substantial increase in numbers, unless notified in advance, will not be allowed and may jeopardize your Parade participation.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date Received \_\_\_\_\_ Cash \_\_\_\_\_ CK # \_\_\_\_\_ Amount \_\_\_\_\_ By \_\_\_\_\_

**Bellevue/South Marion Chamber of Commerce  
Christmas Parade 2018**

**Statement of Responsibility**

I have read the application and the rules and agree to abide with the terms of this application. In signing this entry form, I hereby release the Bellevue/South Marion Chamber of Commerce, its officers, employees and organizers of this parade, the City of Bellevue, its elected officers and employees, together with the county of Marion, its elected officers and employees, from any and all damages or injuries sustained by reason of my unit's participation in this parade. I also agree to distribute copies of the parade rules to all participants in our unit. I agree and understand that there will be no rain date.

**Name of Organization/Unit:** \_\_\_\_\_

**Print name of contact person responsible:** \_\_\_\_\_

**Person's signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Fax Number:** \_\_\_\_\_

Failure to sign the above will be cause for delay and/or rejection of application.

**DRIVER INFORMATION SHEET**

**Driver's Name:** \_\_\_\_\_ **Driver's License Number:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Auto Ins. Policy Company:** \_\_\_\_\_ **Policy Number:** \_\_\_\_\_

**Make and Model of Vehicle:** \_\_\_\_\_

**Driver's Name:** \_\_\_\_\_ **Driver's License Number:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Auto Ins. Policy Company:** \_\_\_\_\_ **Policy Number:** \_\_\_\_\_

**Make and Model of Vehicle:** \_\_\_\_\_

**Driver's Name:** \_\_\_\_\_ **Driver's License Number:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Auto Ins. Policy Company:** \_\_\_\_\_ **Policy Number:** \_\_\_\_\_

**Make and Model of Vehicle:** \_\_\_\_\_

**Driver's Name:** \_\_\_\_\_ **Driver's License Number:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Auto Ins. Policy Company:** \_\_\_\_\_ **Policy Number:** \_\_\_\_\_

**Make and Model of Vehicle:** \_\_\_\_\_

# Bellevue/South Marion Chamber of Commerce Christmas Parade 2018

## Parade Rules

1. Floats cannot arrive before 9:00 AM, but must be in position and completely decorated by 11:00 AM. Riders on floats need not arrive early, but must be in lineup area no later than 12:30 PM. NO OTHER VEHICLES OTHER THAN PARADE FLOATS/VEHICLES WILL BE ALLOWED IN FLOAT AREA AFTER 12:30 PM. Vehicles and units MUST stay in line-up position. Preliminary judging may take place in the line-up area. Final judging will take place at the judges reviewing stand on the parade route. All floats and large towing tractors must have fire extinguishers on board and will be subject to inspection by the Fire Department.
2. Floats must not exceed 14 feet in width, 14 feet in height from pavement and 60 feet in length. Floats will be limited to 1 person per lineal foot of trailer to ride on the float. All materials must be properly secured to the float and if people are standing, proper support must be provided.
3. All audio, towing and motorized vehicles with the exception of antique cars must be decorated.
4. **All unsafe or disabled floats and/or other units will be removed from the parade route and not allowed to re-enter. THIS WILL BE STRICTLY ENFORCED!**
5. ALL PERSONS, UNITS AND FLOATS MUST BE IN LINE-UP AREA BY 12:30 PM. LATE ARRIVAL WILL JUSTIFY REMOVAL FROM THE PARADE. LINE-UP POSITIONS CANNOT BE CHANGED ONCE ASSIGNED.
6. All parade entries and participants are approved by the committee based on "SHOW VALUE" to the overall parade and theme. Understanding that a parade is an entertainment medium, the contribution of each unit to this concept is critical. Artistic beauty, use of color, animation, special effects, originality, rider personnel, marching/dancing skills, and visual appearances are all consideration for committee acceptance. Because of this "TOTAL SHOW CONCEPT", our parade IS NOT A PLATFORM FOR POLITICAL CAMPAIGNS, SOCIAL ISSUES OR TARGETED SPECIAL GROUPS.
7. Performing while marching along parade route is encouraged. HOWEVER, NO STOPPING TO PERFORM WILL BE ALLOWED, EXCEPT AT JUDGE'S STAND. NO PERFORMANCES LONGER THAN 1.5 MINUTES WILL BE ALLOWED IN FRONT OF GRAND STANDS. EVERYONE MUST PROVIDE YOUR OWN SOUND EQUIPMENT.
8. Blatant advertising on units or profanity will not be allowed. All sponsor signs are limited to 16 square feet. (i.e. 4'x4', 2'x8').
9. Motorized performing units must maintain a safe distance of at least 5 feet from curb. Vehicles should not travel faster than 3 miles per hour and must watch for the unit behind them to maintain a smooth flow.
10. **No persons dressed as Santa Claus will be permitted in any unit other than the official Santa Claus float as designated by the committee.**
11. NO CANDY OR MERCHANDISE WILL BE THROWN ALONG THE PARADE ROUTE. Candy may be HANDED out. Any violation of this will result in immediate removal from the parade.
12. Costuming/decoration is MANDATORY (failure to comply eliminates you from competition) on horses, riders and carriages. **Each horse unit MUST PROVIDE adequate clean-up personnel immediately behind their unit for ENTIRE PARADE ROUTE.**
13. Any person who possesses or is under the influence of alcohol or drugs will be removed from the line-up area and the parade itself.
14. THE COMMITTEE RESERVES THE RIGHT TO ACCEPT OR REJECT ANY ENTRY. PARADE OFFICIALS' INSTRUCTIONS MUST BE FOLLOWED. THERE ARE NO EXCEPTIONS. THE PARADE COMMITTEE HAS THE RIGHT TO ELIMINATE ANY UNIT FROM THE PARADE IF THEIR INSTRUCTIONS ARE NOT FOLLOWED.

**REMINDER:** ALL RULES STATED ABOVE WILL BE ENFORCED! ANY RULE VIOLATION WILL BE JUST CAUSE FOR REMOVAL FROM THE PARADE AND/OR DENYING PARTICIPATION IN FUTURE YEARS.

15. **No Rain Date!!**

**Thank you for your participation in our Parade!**

**Cristy Shihinski, Parade Chair  
Chester Anderson, Executive Director**

**Bellevue/South Marion Chamber of Commerce  
Christmas Parade 2018**

**Line-Up Information**

To Christmas Parade Participants:

Thank you for participating in the 2018 Bellevue/South Marion Chamber of Commerce Christmas Parade. Our parade lines up on SE 110<sup>th</sup> Street and proceeds onto US Hwy. 441/301 south into downtown Bellevue.

1. Floats may arrive after 9AM, but must be in position and completely decorated by 11 AM. Riders on floats must be in the line-up *no later than 12:30 PM*.
2. All participants are to be picked up at Lake Lillian in Bellevue. Marching Units should instruct participants to park their vehicles at Lake Lillian and walk to their check in point on SE 110<sup>th</sup> Street.
3. Check In as follows:
  - a. Bands - The field on the corner of SE Stetson Rd and SE Lillian Cir (Where the Bellevue Lions Club use to be)
  - b. Marching Units - Walk to The Villages Health System on SE 110<sup>th</sup> St.
  - c. Horse Units - Behind Chamber Building
  - d. All Others - Please meet at Lake Lillian and walk to your Line-Up space.
4. You may call the Chamber office at 245-2178 on Thursday, December 6<sup>th</sup> to get your Parade line-up number. Please give your line-up number to all of your participants prior to the day of the Parade.
5. Articles may be handed out by people walking on the parade route, but ***nothing can be thrown or passed out*** from the floats.
6. Your line-up number must be displayed on your entry in order to be judged. (You will be given a number to display before the Parade begins.)
7. Entry numbers cannot be changed.
8. Failure to enter other than from the suggested route may result in you being faced in the wrong direction or unable to turn corners because of other units already in place.
9. Performing entries are to perform in front of the Chamber Building in order to be judged; judges will be seated at the Chamber.

Have a great time and enjoy the Parade!

We hope these few rules will help the Parade move smoothly. By following these guidelines the Parade will be more enjoyable for everyone. If you have any questions, please call the Chamber at 352-245-2178.